

SIRAS Admin User / CASEMIS-CALPADS Workshop:

- 5 hours; limited to 25 participants; computer lab required.
- Prerequisite are that participants must have administrative access to SIRAS.
- The goal is that participants will leave knowing how to manage student and user records; understand the relationship between the IEP and CASEMIS-CALPADS within SIRAS; and now what is needed; create compliance reports; create student lists and statistical reports; and prepare SIRAS for the general users.
- This workshop is required prior to initial deployment.
- [View Admin User-CASEMIS Agenda](#) – agenda subject to change

SIRAS Beginner's Workshops:

- Siras Systems uses two versions of the program, a production “real” version, and a training version which is an exact copy of the production version.
- The SIRAS Beginner’s workshop is divided into two parts:

SIRAS Beginners Part 1:

- 3.5 hours; limited to 30 participants; computer lab required.
- The goal of the Part 1 workshop is to have the participants leave knowing at a very basic level how to start writing an IEP. We will cover a basic orientation; how to navigate student record; how to create a meeting; The 10 Steps in developing an IEP; complete IEP forms and finalize the meeting.
- [View SIRAS Part 1 Beginner Workshop Agenda](#) – agenda subject to change

SIRAS Beginners Part 2:

- 3.5 hours; limited to 30 participants; computer lab required.
- Suggest giving Part 2 workshops 2-3 months after the Part 1 workshop.
- The goal of the Part 2 workshop is the participants will learn how to use the Goal Developer and the GoalWizard; Archive and Advance Goals; to develop Progress Reports; discuss meeting type; how to use Spanish forms; and a deeper orientation of how to use SIRAS.
- [View SIRAS Part 2 Beginner Workshop Agenda](#) – agenda subject to change

SIRAS Advanced/Refresher Workshop:

- 3.5 hours; limited to 35 participants; computer lab not necessary instead overhead screen is used. This would be divided between an AM and PM sessions.
- Prerequisite use SIRAS for 1 year and/or attended Beginner’s workshops; ideal for trainer-of-trainers.
- The goal of this workshop is to review important, but little understood aspects of SIRAS such as Archive and Advance (2nd IEP for same student), GoalWizard, how to use the Service Log, CAASPP-TOMS; Next Years Data rollover; meeting, procedure/policies; and any other area that the district feels require more review.
- [View SIRAS Part 3 Advance/Refresher Workshop](#)

CASEMIS Clerk User Webinar:

- Twice a school year in November and May, after the “CDE Road Show,” Siras Systems will provide a ~2.5 hour CASEMIS webinar for the SELPA and districts CASEMIS clerks to review procedures and discuss changes by CDE to CASEMIS reporting. This is normally included at no cost.

Note:

- Travel Expense: depending on the location of the workshop, travel expense may apply per day. This cost will vary depending on the distance of travel and hotel expense.
- Modifications to workshop agendas available upon request.